

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 7th December 2017			
1.	Attendees and apologies			
	Present:	Horace Prickett, Deborah Halik, David Halik, Richard Covington, Stewart Palmen, Peter Fuller, Edward Kirk, Ernie Clark, Roger Newman, Lance Allan, Kirsty Rose		
	Apologies:	Graham Payne, Mary Cullen, Pat Whyte		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Trowbridge Area Board meeting in September http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=171&MI d=11521&Ver=4		
3.	Financial Position			
		The budget allocation at the start of this meeting for 2017/18 is £11,154.60		

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		In addition, CATG funding for pavement improvements is £9,212.29 for Trowbridge Community Area this financial year.		
4.	Top 5 Priority Schemes			
a)	Lambrok Road-Wingfield Road, Trowbridge cycle scheme	Construction now complete	Area Board to note update and item to be removed	AB
b)	Bratton Road, West Ashton – traffic calming	Works 90% complete – electrical work and post construction road safety audit outstanding.	Area board to note update	AB
c)	The Grove Primary School, Trowbridge	TAOSJ report circulated to school, town council, local WC member and Area Board with recommendations. Bins have been relocated. Complaints regarding parking have greatly subsided.	Area board to note update	AB
d)	Issue 4688 20mph signage, College Road, Trowbridge	Works to be complete and order in place by 1 st December	Area board to note update	AB
5.	Other Priority schemes			
a)	Issue 4801 – No through sign request, junction of Marsh mead and Hill Street, Hilperton	Awaiting installation by Ringway. KR chasing.	Area board to note update	KR
b)	Issue 4824 – Speeding Westbury Road/Woodmarsh, North Bradley	Funding contribution by NBPC is now confirmed. KR to progress topo survey and formal advert. Scheme to move to top 5 priority schemes.	KR to progress design and formal advert.	KR

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c)	Issue 4908 – Speeding, County Way, Trowbridge	KR to issue order to Ringway for signing works. Lining has been refreshed.	Issue order	KR
d)	Yeoman Way/Centenary Court, Trowbridge	Complete.	Area Board to note update and item to be removed.	AB
e)	The Croft, Trowbridge – damage to verges	Works to be ordered	KR to issue order	KR
f)	20mph speed restriction assessment, Drynham Ward	This scheme has not been awarded funding through the substantive bid process. It was decided to refer this for discussion at next CATG to allow Cllr Payne to take part in the discussion as to what the next steps should be.	To be discussed at next CATG	
g)	Issue 5166 Frome Road/Manor Road/Westfield Road. Trowbridge – various issues	Various issues raised regarding speeding traffic, obstructive parking, congestion and poor driving around school opening and closing. School does not have travel plan.	Cllr DH will visit school to encourage development of this. Kr will ask Ruth Durrant from TAOSJ to get in touch KR to look at speed limit signing	KR RD Cllr DH Wilts Police
h)	Issue 5261 Newhurst Park, Hilperton – verge marker posts	Works 90% complete. Return visit to install remaining verge marker posts required.	Area board to note the update	AB
i)	Issue 5272 – Shires Gateway/Asda roundabout – road marking layout	At present, the road marking layout is to remain. With regard to the signal timings and sequencing, until plans for the old Bowyers site and the railway station entrance are confirmed, no decision can be taken as to the most appropriate improvements in this area.	Area board to note the update. Issue to be placed on hold.	AB

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j)	Issue 5303 – Longfield Roundabout new footway from Lamb car park to pedestrian crossing	Longfield RBT traffic signals are currently under review with the aim to improve the traffic flow and capacity of the gyratory. This may include physical changes and therefore it would be most appropriate to review the provision of a footway as requested once a plan for this has been prepared.	Area board to note update and issue to be removed from CATG note tracker	AB
k)	Issue 5304 – Longfield Roundabout new footway from Longfield House to pedestrian crossing	Longfield RBT traffic signals are currently under review with the aim to improve the traffic flow and capacity of the gyratory. This may include physical changes and therefore it would be most appropriate to review the provision of a footway as requested once a plan for this has been prepared.	Area board to note update and issue to be removed from CATG note tracker	AB
l)	Issue 5422 Elizabeth Way/Hilperton Road roundabout – concerns re vehicle speeds and layout	Concerns regarding the lack of deflection for vehicles exiting Elizabeth Way and travelling straight on resulting in high approach speeds. KR to review and report back to next CATG. This scheme is to move up to a top 5 priority scheme.	KR to report back to next CATG.	KR
m)	Issue 5589 The Halve- various issues raised re speeding traffic, need for pedestrian crossing, speed limits	TTC agree there are issues in this location. KR to investigate issues and report back to next meeting. Metrocount results show 85%ile speeds of 28.2mph and mean speeds of 24.4mph. There is no history of personal injury collisions within the study area. KR to arrange pedestrian survey to identify crossing movements and locations. Scheme to move up to top 5 priority schemes.	KR to investigate and report to next meeting. £600 for pedestrian survey. Contribution of £200 from TTC to be confirmed.	KR

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6.	New Issues			
a)	Issue 5657 St Michaels Close, Hilperton Footway Resurfacing	PW to request price from Atkins for the works to be considered for inclusion as part of the PAFIS project.	PW to get cost from Atkins	PW
b)	Issue 5658 Carlesbrooke Crescent Hilperton Footway Resurfacing	PW advised via email that this area had been subject to resurfacing in the past 3 or 4 years and such the footways are in good condition. No further action to be taken	Are board to note update and remove from issues list	AB
c)	Issue 5677 Crossing point British Row, Trowbridge	<p>Sainsburys crossing point along British Row Trowbridge up to Shails Lane residents concerned about access via mobility transports and wheelchairs as this is the chosen route to get to the new Adcroft surgery instead of up the steep Shails Lane - another crossing issue of people walking out on to the road and crossing to quickly from the entrance of the walkway from British Row across to Sainsburys</p> <p>KR to investigate options for relocating the zebra crossing away from the footpath cut-through to improve crossing safety and allow removal of the footpath barrier. Scheme to move up to top 5 priority scheme and KR to report back at next CATG.</p>		
d)	Issue 5835 Speed Limit Reduction, Wingfield Road, Trowbridge	<p>Reduction of existing 40mph limit between London Bridge and Hungerford Avenue to 30mph so that the junctions of Lambrok Rd and Brook Rd are within the 30mph.</p> <p>CATG agreed to fund a speed limit assessment subject to 50% contribution from the Town Council. Move to top 5 priority scheme.</p>	<p>Await confirmation of funding contribution from Town Council.</p> <p>£2500 total - £1250 CATG and £1250 Town Council.</p>	

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e)	Issue 5836 Request for 20mph speed limit and bus shelter, Manor Road, Trowbridge	Request for assessment of signage speed limit 20mph traffic calming and provision of bus shelter. This links with issue 5166. KR to determine feasibility and cost of installing a bus shelter. LA indicated that the Town Council would be willing to take on the future maintenance of a shelter.	KR to investigate feasibility and cost of installing shelter	KR
f)	Issue 5837 Dropped Kerbs, Riverway/Hill Street, Trowbridge	Request for dropped kerbs across Riverway. TTC support this issue. KR to investigate feasibility and cost and report back to next CATG.	KR to report back to next CATG	KR
g)	Issue 5838 Request for 20mph limit near Walwayne Court School, Trowbridge	An advisory, part time 20mph limit is proposed as part of the recent TAOSJ works at Walwayne Court School. It is intended for implementation in the 2018/19 financial year. This item can be removed from the issues list.	Area board to note update and remove	AB
h)	Issue 5859 Green Lane/Paxcroft Way, Trowbridge – Dropped Kerbs request	KR to contact Cllr Oldrieve to request exact location and provide costs for installation.		KR
i)	Issue 5860 Green Lane, Trowbridge – Request for 20mph speed limit and traffic calming	CATG discussed the concerns raised. Metrocount in 2014 showed 85 th ile speeds of 34.4mph and warranted no further action. KR to request a new metrocount be undertaken and report back to next CATG	KR to request metrocount	KR
7.	Other items			

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a)	Holbrook Lane, Trowbridge - request for dropped kerbs	Request for dropped kerbs across junction with Bradley Road. LA explained this had been reviewed in previous years and Highways advise was that the existing arrangements were appropriate. KR to review location to determine if additional dropped kerbs can be provided.	LA to raise as an issue via Area Board issue system and KR to review.	LA/KR
b)	Millington Drive, Trowbridge – Waiting restriction request	SP requested an update on waiting restrictions at Millington Drive. It was confirmed that this will form part fo the list for review to be submitted by TTC as part of the annual parking review process.	Area board to note update	AB
8.	Date of Next Meeting: 8th February 2017, 10:30 am Kennet Room, County Hall			

Trowbridge Community Area Transport Group

Report author- Kirsty Rose, Senior Traffic Engineer

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1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Trowbridge Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Trowbridge Area Board will have a remaining Highways funding balance of £9304

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications